

TOWN OF BYRON BOARD MEETING

March 12, 2025

The Byron Town Board Meeting was called to order by Supervisor Candace Hensel at the Byron Town Hall at 7:00p.m.with the following people present:

Supervisor.....	Candace Hensel
Councilman.....	Jeff Thompson
Councilman.....	Martin Dilcher
Councilman.....	Fred Klycek

Absent:

Councilman Nathan Knickerbocker

Highway Superintendent.....David Leaton

Town Clerk.....Kristy Murphy

Invited Guests John Sansone, Town Attorney

Public: Michelle Weatherell Dwane Weatherell K Doty Theresa Hammer Jim Lamkin

Reggie Macdonald Barbie Starowitz Don Yaxley Steve Hohn Bill Stevens Gloria Marro

Vic DiGregorio Darla Barnum Michelle Yasses Pete Yasses Lori Ivison

Pledge of Allegiance:

The pledge of allegiance was led by Supervisor Hensel.

Approval of Minutes:

A **motion** was made by Councilman Thompson to approve the minutes from February 12, 2025.

Councilman Dilcher seconds the motion and carried the following polled vote:

Councilman Thompson-	Aye
Councilman Dilcher-	Aye
Councilman Knickerbocker-	Absent
Supervisor Hensel-	Aye
Councilman Klycek-	Aye

Vote: Ayes: 4 Nays: 0 Absent: 1

UNSAFE STRUCTURE UPDATES (6538 BYRON HOLLEY ROAD):

-Long discussions have been had in the past few weeks between the Town and Genesee County trying to decide the best course of action to achieve a resolution regarding the property.

-Town Attorney will contact the homeowner to see if there was any interest in selling the property to the town

SENIOR EXEMPTIONS:

- Supervisor Hensel asked the members of the board if there was interest in looking further into adopting a sliding scale for the Town of Byron.
- All board members agreed it was worth looking into for the residents

ROADSIDE MOWING STATE CONTRACT RESOLUTION #25-43:

Councilman Dilcher offered the following resolution and moved for its adoption:

BE IT RESOLVED, that the Byron Town Board hereby approves the 2025 Roadside Mowing State Highway Contract in the amount of \$5,450.00 (Five Thousand Four Hundred Fifty Dollars) and authorize the Highway Superintendent to sign said contract on behalf of the Town of Byron

Councilman Klycek seconded the resolution which was adopted by the following vote:

Councilman Thompson-	Aye
Councilman Dilcher-	Aye
Councilman Knickerbocker-	Absent
Supervisor Hensel-	Aye
Councilman Klycek-	Aye
Vote: Ayes: 4	Nays: 0 Absent: 1

GRANT WRITING SERVICES PROPOSAL RESOLUTION# 25-44:

G&G Municipal Consulting and Grant Writing & Administration Per Grant:

-WQIP-	\$2,500
-CDBG-	\$5,500
-FY 26 Congressional	\$750 for all 3
-LGE	\$3,500
-RFP/RFQ-	\$1,500 per write up

Grant Administration Service Administrative costs are usually covered by the grant award. Where administrative costs are not covered by the grant award, G&G will provide administration services for awarded applications \$110.00 per hour (discounted from \$145/hr). For administration costs that are not covered by the grant award, G&G will provide an estimate of hours required to administer a particular grant for pre-approval to the municipality. If costs rise beyond the pre-approved amount, G&G will absorb the excess costs. Length of Contract/Term

G&G Municipal Consulting and Grant Writing & Administration Annual Package:

Grant Writing Service Yearly Fee: \$19,990 Annual Contract-up to 7 grant applications per year Grant research & Grant writing- up to 7 grants per year for an annual grant and unlimited grants for an hourly fee of \$150 per hour. Additional up to 3 foundational grants free of charge Monthly meetings (Zoom or in person) if requested Strategy sessions and other meetings as needed

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administration services for awarded applications \$110.00 per hour (discounted from \$145/hr). For administration costs that are not covered by the grant award, G&G will provide an estimate of hours required to administer a particular grant for pre-approval to the municipality. If costs rise beyond the preapproved amount, G&G will absorb the excess costs.

Length of Contract/Terms -One (1) year with the option of automatic renewal for two (2) one (1) year extensions at \$19,990. -Either party can cancel with 60-day notice. -Invoice shall be paid monthly (\$19,990/12=\$1,665.83 monthly) -G&G shall indemnify and hold the Village, its officer's members, agents, employees and representatives harmless against all liability related to G&G's services. -G&G shall maintain workers' compensation insurance and employers' liability insurance (\$1,000,000 per occurrence and \$2,000,000 in the nce (\$1,000,000 per occurrence and \$2,000,000 in the aggregate).

Supervisor Hensel offered the following resolution and moved for its adoption:

BE IT RESOLVED, that the Byron Town Board authorizes the Supervisor to sign G&G Municipal Consulting and Grant Writing & Administration contract for the CDBG and the Congressional 26 Grant services not to exceed \$6250.00 on behalf of the Town of Byron

Councilman Dilcher seconded the resolution which was adopted by the following vote:

Councilman Thompson-	Aye
Councilman Dilcher-	Aye
Councilman Knickerbocker-	Absent
Supervisor Hensel-	Aye
Councilman Klycek-	Aye
Vote: Ayes: 4	Nays: 0 Absent: 1

ABSTRACTS/VOUCHERS RESOLUTION #25-45

Councilman Thompson offered the following resolution and moved for its adoption:

BE IT RESOLVED, that the Byron Town Board pay the following abstracts:

<u>Fund</u>	<u>Abstract</u>	<u>Vouchers</u>	<u>Amount</u>
General Fund	# 3	#45-69	\$28,799.09
Highway Fund	# 3	#20- 28	\$28,615.83
Sewer Fund	# 3	#9-13	\$5,189.99
Water Improv Benefit Area #1	# 3	# 4	\$1,374.45
General Post Audit	#2	#5-11	\$5,655.91
Sewer Post Audit	#2	#3-5	\$759.14

Councilman Dilcher seconded the resolution which was adopted by the following polled vote:

Councilman Thompson-	Aye
Councilman Dilcher-	Aye

Councilman Knickerbocker- Absent

Supervisor Hensel- Aye

Councilman Klycek- Abstain

Vote: Ayes: 3 Nays: 0 Absent: 1 Abstain: 1

REPORTS:

Highway Superintendent Report- David Leaton:

-No report

Councilman Hensel makes the **MOTION** to accept the Highway Superintendent report.
Councilman Dilcher seconds the motion and carried the following vote:

Vote: Ayes: 4 Nays: 0 Absent: 1

Town Clerk Report-Kristy Murphy:

-Paid Ag & Market spay & neuter program..... \$39.00

-Town of Byron Supervisor \$1,949.18

-NYS Environmental Conservation \$375.82

-Tax season is near complete. Reminder letters just went out

-If anyone is interested in being in the Memorial Day Parade this year please contact Ryan Ditacchio at 706-315-3829

-Home Town Hero Flag Project is underway. Information is posted on the website regarding an application and instructions regarding the picture that needs to be sent in. I am extending the deadline another week.

-Thank you to the Fire Company's for allowing the Town Clerk to interrupt their meetings on Monday to advertise the flags

-Town Clerk requests approval to open a checking account for use of only Hometown Hero funds. The board has no issue. The attorney asks to discuss with the town clerk before doing so

-Genesee County has approved our grant request the 2025 youth program. The Supervisor needs to sign the acceptance of the reimbursement agreement.

Supervisor Hensel makes the **MOTION** to authorize the Supervisor to sign the Genesee County Agreement

Councilman Dilcher seconds the motion and carried the following vote:

Vote: Ayes: 4 Nays: 0 Absent: 1

Councilman Thompson makes the **MOTION** to accept the Clerks report.
Councilman Dilcher seconds the motion and carried the following vote:

Vote: Ayes: 4 Nays: 0 Absent: 1

Supervisors Report- Candace Hensel:

-Financials were reviewed

Supervisor Hensel makes the **MOTION** to accept the Supervisors Financials.
Councilman Dilcher seconds the motion and carried the following vote:

Vote: Ayes: 4 Nays: 0 Absent: 1

- Checks for the Fire Department will be given by the end of the month. Binder insurance letters will be requested from the Fire Departments
- Councilman Klycek asks if the fire checks were approved last month why have they not been sent out
- Supervisor Hensel states she waiting for insurance coverage from the fire departments and for a call back from the town attorney. She also states payment is not due until April 1st
- Councilman Klycek states that payment is due no later than April 1st. He also asks the town attorney if there is a clause in the contract that states proof of insurance coverage is needed prior to payment
- Mr. Sansone states no there is no such clause in the contract
- Supervisor Hensel states the fire checks will be sent out in the mail tomorrow
- Supervisors conference was very informative and she states she took a lot from the conference
- Spring local government workshop is being held at GCC and will be aimed at planning and zoning information. It also does earn credits for education
- Speaking to Excelsior if people are looking for work contact Local 435 Labors Union or Local 158 Operators Union to work with the solar company's into town
- USDA has a program that may help with financial assistance in getting water hooked up at their residence if you don't have it already
- Private Water Well Potability Testing letter on behalf of the Excelsior project was received. There are certain areas that are being offered pre and post construction private water well testing at no cost. Requests for this can be emailed no later than March 14th.
- There is a third solar project coming to town

Councilman Thompson makes the **MOTION** to accept the Supervisors report.
Councilman Dilcher seconds the motion and carried the following vote:

Vote: Ayes: 4 Nays: 0 Absent: 1

Historical Society/Museum Report Don Yaxley:

- Painting estimate given again it is reduced a little bit from last year
- Storm windows estimates will be forth coming as well

Councilman Thompson makes the **MOTION** to accept the Historical Society report.
Councilman Dilcher seconds the motion and carried the following vote:

Vote: Ayes: 4 Nays: 0 Absent: 1

Parks Report Bethany Berggren:

- Andy Graham finalized the tree placement
- Byron Fire has confirmed they have keys to park gates
- April 26th is going to be cleanup at the park day

Councilman Thomspson makes the **MOTION** to accept the Parks Committee report.
Councilman Klycek seconds the motion and carried the following vote:

Vote: Ayes: 4 Nays: 0 Absent: 1

Fire/EMS:

South Byron Reggie Macdonald:

- South Byron 6 calls February, calls were covered by 16 members for a total of 37 man hours
- Two new members will be active next month
- Sportsman Raffle is March 22nd
- Powder puff derby for Bergen girl scouts is March 30th
- Car show is June 30th
- We have formed a consolidation committee.
- We have reached out to East Pembroke for information on how we can get a merger started between both fire departments
- We are reaching out to Byron to set up a meeting

Byron Dwane Weatherell:

- Byron 50 calls to date
- One new hazmat tech and one new ice tech
- He states he is in contact on a weekly basis with Chief of South Byron regarding the merge

Councilman Hensel makes the **MOTION** to accept the FIRE/EMS report
Councilman Dilcher seconded the motion and carried the following vote:

Vote: Ayes: 4 Nays: 0 Absent: 1

CEO/ZEO Report:

Town of Byron

Complaint By Date

2/11/2025 - 3/11/2025

Complaint #	Location	Identifier	Complaint Type	Status	Owner	
Open Date: 02/17/25						
C00-25	7524 Route 237	9.-1-51	Property Maintenance	Open	Simon Sananas	
C01-25	6933 Route 237	7.-1-25	Property Maintenance	Open	Richard Snell Estate	
					Open Date: 02/17/25	Total #: 2
Open Date: 03/04/25						
C02-25	7513 Mechanic St	9.-1-27	Property Maintenance	Open	Jeremy Oltz	
					Open Date: 03/04/25	Total #: 1
					Grand Total: 3	

Permit Type:			
Permit #	Applicant	Location	SBL#
building			
02-25	Steven Dow	6561 Transit Rd	4.-1-1.2
			Permi Amount

- This month I will begin doing fire/safety inspections.
- I have taken 2 hours of the yearly requirement for training.
- MRB Group offers a one hour training each month called municipal boot camp. This is a good way for the planning and zoning boards to obtain their required 4 hours of training for the year.
- Crosby's is temporarily closed while they do a remodel.

Councilman Thompson makes the **MOTION** to accept the planning board report
Councilman Klycek seconded the motion and carried the following vote:

Vote: Ayes: 4 Nays: 0 Absent: 1

Planning/ZBA:

No report

Sewer:

- Three backups on Route 262 w/ plugged lines
- Monthly PH and Temps were done
- Replaced two floats in the south filter bed
- Replaced pump wiring at a resident on Mill Pond Road
- Back up in South Byron at resident

Councilman Thompson makes the **MOTION** to accept the sewer report
Councilman Dilcher seconded the motion and carried the following vote:

Vote: Ayes: 4 Nays: 0 Absent: 1

New Business:

- Councilman Thompson asks the question when we will get paid for the Excelsior Project. He also asks if the solar money should be put into a separate account. He also asked if a financial planner should be obtained to tell us where to put the money
- Councilman Klycek agrees that the excelsior money needs to be in a separate fund separate from all other money to easily account for that money
- Supervisor Hensel states that she has spoken to the comptroller about how to manage that money.

PUBLIC COMMENTS:

- Jim Lamkin asks timing of when the excelsior project is going to start and where they are going to start. He also states that the Comprehensive Plan may not need to be written but possibly just

reviewed or altered slightly

-Pete Yasses states he feels the Town should wait until the auction in June to see what happens before moving and asking the owner to purchase the property. He also states Excelsior should be put in NY Class account to make the most money on that

-Dwane Weatherell asks if the easement for excelsior will hinder recreation during the construction. Town Attorney states that access will be closed to the west shore

ADJOURN:

A **MOTION** was made by Councilman Thompson to adjourn the Byron Town Board meeting at 8:32 pm. Councilman Dilcher seconded the motion which was carried by the following vote:

Councilman Klycek-	Aye
Councilman Thompson-	Aye
Councilman Dilcher-	Aye
Councilman Knickerbocker-	Absent
Supervisor Hensel-	Aye

Vote: Ayes: 4 Nays: 0 Absent: 1

Respectfully Submitted,

Kristy Murphy, Town Clerk